



Guidelines for oral presenters at the CESSMIR conference 2026

Dear presenters and chairs,

Thank you for contributing to the 2026 CESSMIR conference, *'Looking back, moving forward: migration studies in times of societal transformation'* taking place in Ghent from 14 to 16 September. Please review the following guidelines to ensure a smooth experience for everyone. Technical staff and session chairs will be present to assist you.

Preparation & Arrival

- Please bring your presentation on a USB flash drive or send it to your chair in advance.
- Please arrive at your session room **10 minutes before the start time**. The session chair will help you upload your presentation on the computer.
- Please use standard PowerPoint or present your slides as a PDF.

Session structure

- **Each panel session (presentations + Q&A) lasts 90 minutes**, led by a session chair who will introduce speakers and manage time. Presentation lengths depend on the number of speakers.
- For sessions with 5 presentations, we ask presenters to plan for a presentation of a maximum of 12 minutes, to leave sufficient time for discussion with the audience. Sessions with fewer presenters may have longer presentations, of up to 15 minutes.
- Dialogue sessions have a different set-up – please follow the guidelines sent by the organizers of the dialogue session.
- You can find the most updated version of the conference programme on the [website](#).

Timing & Q&A

- Your chair will give you a visual signal when it is time to wrap up. A **dedicated 30-minute Q&A session** will follow all presentations.
- If Q&A time runs out, we encourage you to continue the discussion with attendees during the breaks.

Important

- If you are **not able to present your contribution**, you are kindly requested to contact us at cessmir2026@ugent.be immediately and to notify us of any change of presenter or withdrawal.